



COMPASS
COMMUNITY HEALTH

SECTION: Privacy
ISSUED TO: Clients, All Staff, Volunteers and Learners
TITLE: **Appointing a Chief Privacy Officer**
AUTHORIZED BY: Leadership Team
CONFIRMED BY: Chief Executive Officer

Principle:

Compass Community Health is committed to protecting the privacy, confidentiality and security of all personal health information that has been entrusted to us. Compass Community Health provides this protection, in part, by complying with Ontario's Personal Health Information Protection Act, enacted on November 1, 2004. The Personal Health Information Protection Act establishes rules concerning the collection, use and disclosure of personal health information (PHI).

Policy:

The Chief Privacy Officer is appointed by the Chief Executive Officer and is delegated to act on behalf of the Chief Executive Officer with respect to the oversight and compliance of privacy at Compass Community Health.

Procedure:

The Chief Executive Officer will appoint The Chief Privacy Officer (CPO). The Chief Privacy Officer will perform CPO duties as outlined in the job description. (Please refer CPO job description). This position is a four year appointment with opportunity for renewal.

Ratified: March 2014
Revised: July 2017
Review: June 2021